School Emergency Drills
Documentation Form

Type of Drill
- ☐ Fire Drill (5 required)
- ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☑ Lockdown (3 required)

Type of Drill
- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: _Alexander_

Name of person conducting drill: _Shanan Healine_

Title of person conducting drill: _Principal_

Date of Drill: _1-16-20_ Time drill was held: _10:30_ ☑ AM ☐ PM

Exact time required to evacuate/shelter/secure: _6 min._

Total Participants: _489_

This report is for emergency drill # _2_ for school year _19-20_.

Remarks:

Drill was <u>coordinated</u> with:

☑ Emergency Management Coordinator
Name & Title: <u>Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.</u>

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature _Shanan Healine_

Rev. 9/14

Reset Form

School Emergency Drills
Documentation Form

Type of Drill
☐ Fire Drill (5 required)
☐ Tornado Safety Drill (2 required)
☐ Shelter in Place Drill
☑ Lockdown (3 required)

Type of Drill
☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: _____ Alexander _____

Name of person conducting drill: _____ Shanan Healine _____

Title of person conducting drill: _____ Principal _____

Date of Drill: 10-22-19   Time drill was held: 10:00 ☑AM ☐PM

Exact time required to evacuate/shelter/secure: _____ 2 min _____

Total Participants: 488

This report is for emergency drill # __1__ for school year __19-20__.

Remarks:

Drill was <u>coordinated</u> with:

☑   Emergency Management Coordinator
     Name & Title: <u>Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.</u>

          AND

☐   Law Enforcement (county sheriff or chief of police or designee or MSP)
     Name & Title: _____

          OR

☐   Fire (fire chief or designee)
     Name & Title: _____

Principal's signature _____ Shanan C Healn _____

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